

# LICENSING AND GAMBLING ACTS COMMITTEE

**Tuesday 21 May 2013**

**COUNCILLORS PRESENT:** Councillors Clarkson, Cook, Coulter, Curran, Hollick, Khan, Lygo and Smith.

**OFFICERS PRESENT:** Julian Alison (Licensing Team Leader), Jill Cramer (Environmental Development), Daniel Smith (Law and Governance), William Reed (Law and Governance) and Sarah Claridge (Trainee Democratic and Electoral Services Officer)

## **1. ELECTION OF CHAIR FOR THE COUNCIL YEAR 2013/2014**

The Committee appointed Councillor Brett as Chair for the Council year 2013/14.

## **2. ELECTION OF VICE CHAIR FOR THE COUNCIL YEAR 2013/2014**

The Committee appointed Councillor Clarkson as Vice Chair for the Council year 2013/14.

Councillor Clarkson chaired the meeting in the Chair's absence.

## **3. APOLOGIES FOR ABSENCE**

Apologies received from Councillors Anne-Marie Canning, Laurence Baxter, Jim Campbell and Tony Brett.

## **4. DECLARATIONS OF INTEREST**

No declarations of interests were made.

## **5. LICENSING AND GAMBLING ACTS COMMITTEE - APPOINTMENT OF SUB-COMMITTEE**

The Head of Law and Governance has submitted a report (previously circulated, now appended). William Reed (Democratic Services Manager) presented the report on establishing licensing casework sub-committees for the 2013 - 14 Council year to deal with casework flowing from the Council's responsibilities under the Licensing Act 2003 and the Gambling Act 2005.

Officers asked the committee to appoint 4 members to each sub-committee so that a spare could be available if needed.

The Committee AGREED the current procedure of emailing members to see who was available to sit on a sub-committee (as and when they were needed) should continue.

The Committee resolved to NOTE the Sub-Committees' powers and duties as set out in the Appendix to the report and to appoint sub-committee (of 3 members) as and when required.

## **6. UPDATE ON LICENSING AUTHORITY ACTIVITY - JANUARY 2013 - MARCH 2013**

The Head of Environmental Development has submitted a report (previously circulated, now appended). Julian Alison (Licensing Team Leader) presented the report and explained the progress made by the Licensing Authority under the Licensing Act 2003 and Gambling Act 2005 between January 2013 and March 2013.

The revised Gambling Policy is currently out for consultation; so far the Council has not received any responses. Councillor Hollick asked if officers were doing enough to promote the consultation process. The process has been advertised in the newspapers and stakeholders have been written to. The revised policy is very similar to the current policy so the poor response rate is not surprising.

The Committee resolved to NOTE the contents of the report.

## **7. MINUTES**

The Committee APPROVED the minutes of the meeting held on 19<sup>th</sup> February 2013 as a true and accurate record.

## **8. DATES OF FUTURE MEETINGS**

Rather than hold a special meeting on 5 September to consider the Gambling Policy and the Licensed Vehicle consultation report. The Committee agreed to change the date of the September meeting so that all business could be dealt with at one meeting.

The Committee NOTED the following dates and start time on which it is scheduled to meet for the remainder of the Council Year 2013/14.

5pm Thursday 5 September 2013  
5pm Tuesday 21 January 2014

**The meeting started at 5.00 pm and ended at 5.25 pm**